

AYRSHIRE FLYERS SPEED SKATING CLUB

CONSTITUTION

NAME

1. The body shall be named 'AYRSHIRE FLYERS SPEED SKATING CLUB' hereinafter referred to as 'the Club' and be based within Ayrshire.

OBJECTIVE

2. The objectives of the Club shall be:

To provide facilities for and promote participation of the whole community in the sport of skating.

In furtherance of the above purpose, the club will:

Promote and develop amateur ice speed skating for all ages and abilities.

Support club members when competing nationally and internationally.

Promote levels of excellence in coaching both on-ice and off-ice.

AFFILIATION

3. The Club shall be affiliated to Skate Scotland or its successor.

AMATEUR STATUS

4. Amateur status and rights shall be as defined in the Skate Scotland Constitution.

MEMBERSHIP

5. Membership of the Club shall be open to amateurs and to those who have been reinstated as amateurs previously by the Scottish Speed Skating Union or by Skate Scotland. A nominal fee of £1.00 will be charged and will be valid from AGM to AGM on completion of membership application form.

Membership of the Club shall be open to all persons irrespective of ethnicity, nationality, sexual orientation, religion or beliefs; or of age, sex or disability except as a necessary consequence of the requirements of skating as a particular sport.

The Club may refuse membership or expel from membership only for good and sufficient cause, such as conduct or character likely to bring the Club or sport into disrepute. Appeal against such a decision may be made to the club members and decided by a majority vote.

6. Categories:

Full Members Having attained the age of 16 by 1st July of the membership year.

Junior Members Shall be those who have not attained the qualifying age for Full Membership by 1st July of the membership year.

Associate Membership Associate Members shall be members over 16 who are non-participating patrons of the sport.

Honorary Life Membership A Full Member who has paid an annual subscription for a continuous period of 21 years, or a person nominated by the committee, shall become an Honorary Life Member of the club.

Life Membership Life Membership shall be available to any applicant fulfilling the Full Membership qualifications and upon payment of a sum, which shall from time to time be decided by the committee.

7. A list of Members shall be kept by the Secretary of the Club.

8. A member may resign membership at any time by giving notice of the intension to do so to the Club Secretary. Resignation shall not relieve a member of liability to pay outstanding membership subscriptions or other monies that may be due to the club at date of resignation.

ANNUAL SUBSCRIPTIONS

9. Annual subscriptions (membership fee) shall become due on 1st July each year and the amount of the subscription shall be proposed by the committee and approved by the Full Membership of the Club at the AGM. Any member who has failed to pay the annual subscription by 1st November shall be deemed to have forfeited the rights and privileges of membership so long as the subscription remains unpaid.

GENERAL MEETINGS

Annual General Meeting

10. An Annual General Meeting shall be held in May or June of each year.

11. The secretary shall convene the Annual General Meeting by posting notice thereof to all members, specifying the time and place of the meeting and the business to be transacted, at least 30 days before the meeting.

12. The Annual General Meeting shall elect:

- Office Bearers, Committee and Honorary Auditor.
- Honorary President (who shall be chairperson of General Meeting)
- Honorary Secretary
- Honorary Treasurer
- Club Trainer
- Assistant Trainer
- Honorary Auditor

13a) The President shall also be ex officio member of all committees or sub-committees of the Club

13b) Office Bearers, Committee Members and Club Trainer shall hold office for a period of one year, at the expiry of which they shall be eligible for re-election. There will be a maximum limit of 5 years that any one person may hold a single post, except the post of Club Trainer.

14. Other items on the Agenda for the Annual General Meeting shall be:

The President's remarks.

The Secretary's remarks.

The Treasurer's report.

Any other competent business.

Special General Meeting

15. A Special General Meeting may be convened at any time by the officers of the Club, or at the request of at least one-third of the Voting Members of the Club. The time, place, purpose and business of the Special General Meeting shall be specified in writing by the Secretary and posted to all members not less than 14 days prior to the Meeting.

Voting Procedures

16. At a General Meeting of the Club a quorum shall be not less than one third of the Voting Membership of the Club.

17. All Members of the Club, providing their subscriptions are not in arrears on the day of the Meeting, shall be entitled to attend a General Meeting. Only Full and Associate Members shall be entitled to vote.

18. At a General Meeting of the Club all business shall be decided by a show of hands unless prior to a vote being taken a secret ballot is

- a) Directed by the Chairman OR
- b) Demanded by not less than 50% of the Members present and entitled to vote.

19. Every member present and entitled to vote shall have one vote. Decisions shall be reached on a basis of a simple majority except in the case of amendments to the Constitution (see Clause 31). In the case of equality of votes the Honorary President shall have a second or casting vote or, at their discretion, may direct a second ballot or a second show of hands.

THE COMMITTEE

20. The affairs of the Club shall be managed by the Committee, who shall, subject to this Constitution, have full power to apply the funds of the Club and to take such steps as are necessary in order to pursue the Club's objectives. The provisions in this Constitution conferring specified powers on the Club Committee shall not be read as limiting in any way the powers conferred by this clause on the Committee.

21. The Committee will comprise: The Office Bearers of the Club and all Full Members.

22. The Committee will elect a Chairperson and Vice-Chairperson at its first meeting.

23. The Committee may:

- a) Co-opt Life, Junior or Associate Members of the Club to serve on the Committee for that year but will not have a vote.

- b) Appoint sub-committees.

- c) Subject to Clause 12, fill any casual vacancy arising in the membership of the committee. The person appointed shall fill the vacancy until the expiry of the term of office of the person whose place they are filling.

24. A meeting of the Committee may be convened at any time by the Chairperson or Secretary by notifying all Committee Members of the time and place of the meeting and, so far as is practical, the nature of the business to be discussed, allowing 7 days clear notice.

25. Committee meetings will be held during or immediately after a club training session.

26. A quorum for the Club Committee shall be four, which must include the Chairperson or Vice Chairperson of the Committee.

27. All motions at a meeting of the Committee shall be decided on a simple majority of those present and voting (As clause 18 'A' & 'B'). The Chairperson shall have a second or casting vote if there is equality in voting.

FINANCE

28. All sums received on behalf of the Club by the Honorary Treasurer shall be paid into a Club bank account as soon as is practical. All sums received by any person other than the Honorary Treasurer shall be transmitted forthwith to the Honorary Treasurer of the Club. The Honorary Treasurer may hold petty cash up to an agreed value, set by the committee.

29. All payments on behalf of the Club shall be made by cheque drawn on the Club account and signed by such persons, minimum of 2, as the Club Committee may authorise for this purpose, one of which should be the Treasurer.

30. The Honorary Treasurer shall keep accounts of all monies received and paid out by them and close such accounts immediately prior to the Annual General Meeting.

31. The audited accounts shall be presented at the Annual General Meeting and cover the previous financial year, ending 31st May.

32. Any Member wishing to raise funds for the Club shall first obtain the approval of the Committee.

33. The Income and Property of the Club shall be applied solely towards promoting the Club's objects as set forth in this constitution and no portion thereof shall be paid or transferred, directly or indirectly, to the members of the Club.

COMPETITIONS

34. All competitions organised by the Club shall be held within the racing rules adopted by the Skate Scotland.

AMENDMENTS TO THE CONSTITUTION

35. Amendments to this Constitution, may only be made at a General Meeting or SGM, prior notice having been given to all members in the notice convening the Meeting, detailing such proposed amendments. A 60% vote of those present, and voting in favour of any amendment, is required for its adoption.

DISSOLUTION

36. Upon dissolution of the Club, after of all club and Trustee liabilities have been cleared, all remaining financial and material assets shall be given or transferred to some other charitable body or bodies having objects similar to those of the club, the identity of the body or bodies to which such assets are transferred shall be determined by the members of the club at, or prior to, the time of dissolution from the following:

- A registered charitable organisation(s).
- Another Club which is a registered Community Amateur Sports Club with charitable status.
- The sports national governing body for use by them for related community sports subject to having charitable status.

DATA PROTECTION ACT

37. All computer data held on behalf of the club shall conform to the current act and it will be the responsibility of the committee to ensure that the club continues to conform to any new legislation.

CHILD PROTECTION ACT

38. One committee member will be elected as the Child Protection Officer and that said person shall receive training in the current laws. That person shall then be the liaison between the club and all outside bodies and shall ensure the club and its members adhere to all existing legislation.

39. The Club and all members will adhere and promote the current NISA Child Protection Policy.